

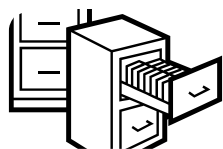


Supervisor's Toolkit: Your environmental requirements right at your fingertips.

A compliance and awareness tool designed to include environmental regulatory guidance and company policies - custom-tailored to your company's needs. Packaged in an easy-to-use, portable and/or electronic format. Includes uniform and comprehensive information to guide facility supervisors and their staff through the maze of compliance requirements such as:

- Environmental Permits & Compliance Plans
- Recordkeeping and Reporting Requirements
- Emergency Spill Procedures
- Labeling, Packaging, and Shipping Waste
- Site Inspection Forms and Guidance
- Company Policies

Your customized Supervisor's Toolkit may include topics such as:



Importance of Keeping Accurate Environmental Records

A brief handout designed for equipment operators responsible for collecting and recording field data (i.e., fuel use, hours operated, days operated, operating conditions, etc.)



Regulatory Inspections

Instructions and recommendations on how to prepare for an agency inspection. Includes welcoming the inspector to the site, conduct during an inspection, and sharing all notes and inspection records with the appropriate department immediately following the inspection.



Land Bans: Waste Material Banned from State and Local Landfills

An overview of what materials can and cannot be sent to a solid waste landfill. These regulations can be federally, state and/or locally driven. Fact sheets and training materials break down each type of waste and describe how they should be handled within the confines of the law. These documents are a quick way for supervisors to pass important information to their staff.



Container / Drum Storage Area Inspection

Guidance for the inspection of drums and roll-off boxes for structural integrity, signs of deterioration, defects, and overall general condition. Includes inspection sheets that provide a series of "Screening Questions" to move the user through the list of regulatory requirements quickly and efficiently.

Environmental Training for Operations Supervisors

Comprehensive overview of environmental issues affecting your facility and staff. Topics may include:

- The company's environmental commitment,
- Consequences of non-compliance,
- Environmental resources, compliance tools, and supervisor responsibilities,
- Air permitting and refrigerant management,
- Water permitting, oil pollution prevention, storm water management,
- Waste disposal/recycling requirements, community-right-to-know, environmental incidents, and
- Wildlife management.



Employee Environmental Awareness

Similar to the Supervisors' training, but not as detailed in regards to actual permitting and compliance monitoring requirements. Topics may include:

- Employees' responsibilities as they relate to compliance (Air, Water, and Waste)
- Waste labeling,
- Chemical storage,
- Recordkeeping,
- Good housekeeping procedures, and
- Resources available to each facility to help them meet all environmental regulations (i.e., Environmental Department staff, training modules).



Parts Washer Environmental Compliance Requirements

A brief training document or poster summarizing how to use parts washers appropriately and how to avoid environmental fines for inappropriate handling of solvents.

Visual Examination of Storm Water Quality

A brief document designed for field staff engaged in monitoring storm water discharge associated with a facility's NPDES Multi-Sector General Permit for Discharge of Storm Water Associated with Industrial Activity. A detailed checklist provides guidance regarding how to characterize the effluent and the outfall itself.

Non-Construction Contractor Awareness Training (VideoMedia)

A training tool to ensure contractors know and understand the company's environmental procedures and business practices for regulatory compliance, as well as safety and security while at a facility. Examples of contractors include technicians collecting environmental samples, maintenance personnel, equipment operators, custodial services, painters, plumbers, electricians, and groundskeepers.

Environmental Services Labeling Guidebook

A comprehensive guide regarding environmental labels required at company facilities. Includes examples of when these labels are to be used along with pictures of appropriate labels and formatting. The document can may hazardous waste, used/waste oil, used/waste oil filters, non-RCRA regulated waste, asbestos, PCBs, and others.



“Aegis protects you while you protect the environment.”

Visit us at www.aegisenv.com